



## 2018 Application

Important: All applicants must meet the prerequisites and fully complete the required information for consideration for the 2018 *Leadership*ITE Program. Applications should be submitted to [leadership@ite.org](mailto:leadership@ite.org) by midnight September 15, 2017 Pacific Time.

### **Prerequisites**

1. The applicant must be an active ITE Student, Member or Fellow in good standing with ITE and able to demonstrate contributions to ITE through volunteer activities. If you are not a member of ITE and this program is of interest to you, please visit [www.ite.org](http://www.ite.org) to learn more about ITE and consider joining.
2. The applicant must acquire a nomination letter and two letters of support—one must be from the employer as described below.

### **Typical Characteristics**

*Leadership*ITE candidates must be active ITE Student, Member or Fellows in good standing. They should have demonstrated a capacity for leadership, be strongly concerned about the future of transportation planning and engineering, and be willing to be a steward of the profession regardless of the stage in their careers. Successful candidates should have the desire to serve ITE as elected leaders and volunteers—contributing to the success of the profession. Although not a mandatory prerequisite, candidates should have demonstrated dedication to this effort by having held an officer or committee chair position at any level within ITE (i.e., student chapter, Chapter, Section, District or International), through contributions to ITE Technical Conferences or Annual Meetings as a presenter, or through written contributions to ITE Journal or other ITE publications as an author or co-author.

### **Diversity and Inclusion**

In principle and in practice, ITE values and seeks diverse and inclusive participation within the field of transportation. ITE promotes involvement and expanded access to leadership opportunities regardless of race, ethnicity, gender, religion, age, sexual orientation, nationality, disability, appearance, geographic location, or professional level.

### **Application Submittal Instructions**

Submit completed applications with all attachments by midnight September 15, 2017 to [leadership@ite.org](mailto:leadership@ite.org). Receipt of your application will be confirmed. Thank you for your initiative and desire to participate in this vital program.



## 2018 APPLICATION

### PERSONAL AND PROFESSIONAL

Full Name: \_\_\_\_\_

Preferred Name or Nickname: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Credentials: (P.E., PTOE, PTP, etc.) \_\_\_\_\_

ITE Membership Grade:  Student  Member  Fellow      Years a Member: \_\_\_\_\_

Preferred Mailing Address: \_\_\_\_\_

\_\_\_\_\_

Work Phone: \_\_\_\_\_ Mobile Phone: \_\_\_\_\_

Preferred e-mail: \_\_\_\_\_

Company/Organization: \_\_\_\_\_

Job Title: \_\_\_\_\_

Business Address (if different from above): \_\_\_\_\_

\_\_\_\_\_

ITE leadership positions held: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Presentations made at any ITE Technical Conference or Annual Meeting: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

List publications authored or co-authored in the *ITE Journal*, an ITE newsletter or similar publication:

\_\_\_\_\_

\_\_\_\_\_

## ESSAY QUESTIONS

Attach a separate sheet(s) with your responses to the following questions, noting the word length limits.

### ***Personal Background and Qualifications***

1. Describe the duties and responsibilities of your current employment. (150 word maximum)
2. Give three examples of your leadership experience. For each example, describe the project or event and how you were a change agent/innovator or where you pushed the boundaries of the organization or team. Be specific. (250 word maximum)
3. Describe your participation in ITE, civic and/or community activities as a volunteer during the past five years. List achievements, awards, honors, or recognition received while participating in these activities, if applicable. (200 word maximum)
4. Why do you want to be selected for *LeadershipITE* and what do you hope to gain from participation? (200 word maximum)
5. What do you consider to be your major qualifications that would support your selection to participate in *LeadershipITE*? (150 word maximum)

### ***Big Picture Thinking/Understanding the Profession***

1. Describe your understanding of how the transportation profession currently fits into and influences society and quality of life. Also, describe if and how you believe it should or needs to change. (200 word maximum)
2. What do you consider to be the three biggest challenges facing the transportation profession in the next 20 years and how should the industry respond? (250 word maximum)

### ***ITE***

1. If selected to participate, how do you plan to use this experience to help advance ITE as an organization? (100 word maximum)
2. To what leadership role(s) within ITE do you aspire? (50 word maximum)

### ***Personal Statement***

Provide a statement of anything additional you wish to add that you believe is pertinent, including non-work-related interests or activities that would provide a unique perspective on your background. (150 word maximum)

## ADDITIONAL REQUIREMENTS

1. Attach a one-page, signed and dated letter from a current or past ITE District or Section officer, International Board of Direction member or Technical Committee chair nominating you to participate in the *LeadershipITE* Program and addressing his/her support.
2. Attach two, one-page support letters—one of which must be signed and dated from your current employer expressing support of your participation and indicating an understanding of the effort and time commitment necessary to participate.

The second one-page letter should be signed and dated and come from a person of your choice who is not your employer. This letter should express support of your participation and indicate reasons why you would be an ideal candidate for *Leadership*ITE.

3. Attach a professional resume including your post high school education degree(s). This should be a two-page maximum.

## TUITION

Tuition for this one-year program is \$3,000. It includes three, face-to-face workshops (some meals during workshops), course materials, webinars, and registration to ITE's Annual Meeting and Exhibit held during the program year. Where possible, it may also include registration to a District or Section event if combined with a *Leadership*ITE program. The registration does not include hotel and travel and some meals. Tuition payments are due November 15, 2017.

Select one of the following:

- My employer is prepared to pay the tuition if I am accepted.
- My District/Section is prepared to pay the tuition if I am accepted.
- I will assume responsibility for the tuition if accepted.
- I will need to secure partial financial assistance. Note: Checking this option in no way influences the consideration for your participation in this program.

(Optional) Indicate any reason why you may need to secure financial assistance. \_\_\_\_\_

\_\_\_\_\_

## PERSONAL COMMITMENT

Candidates for *Leadership*ITE must be strongly concerned about the future of the transportation planning and engineering profession and be willing to spend volunteer time and effort throughout their years as stewards of the profession.

In order to accomplish the objectives of *Leadership*ITE, selected applicants must commit to fully participating in all of the program's sessions, webinars and workshops. Even though emergencies do arise, participants missing more than one face-to-face session may be asked to withdraw from the program and forfeit any previously paid or remaining tuition.

By signing below, I certify that all statements made in this application are true to the best of my knowledge and are made in good faith. I understand that information I submit may be verified. I further understand and agree with the above written personal commitment statement.

Signature: \_\_\_\_\_

Print Full Name: \_\_\_\_\_

Date: \_\_\_\_\_